

GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES
BUDGET AND FINANCE COMMITTEE

Approved by
Committee for
release on 1-5-22

Minutes of the Wednesday, September 29, 2021 Meeting

Call to Order and Roll Call

The Governors State University Board of Trustees Budget and Finance Committee meeting for Wednesday, September 29, 2021 was called to order by Chair Angela Sebastian at 8:04 am. Roll call was taken and Trustees Kevin Brookins, John Brudnak, Pedro Cevallos-Candau, and Angela Sebastian were in attendance. The meeting took place at the University Park campus in Engbretson Hall.

Also in attendance:

Cheryl Green, President

W. Paul Bylaska, Vice President for Administration and Finance

Elizabeth A. Cada, Provost and Vice President for Academic Affairs

Therese King Nohos, Vice President, General Counsel and Interim Vice President of Human Resources

Penny Perdue, Chief of Administrative Operations and Liaison to the Board

Villalyn Baluga, Associate Vice President for Finance

Will Davis, Vice President, Institutional Advancement, Marketing and Communications

Kristoffer Evangelista, Internal Auditor

Brenda Hannigan, Administrative Assistant to Vice President for Administration and Finance

Sheryl Jones-Harper, President, Civil Service Senate

Heather Penn, Chief Broadcasting Engineer, Digital Learning and Media Design

John Potempa, Associate Vice President, Facilities Development and Management

Chuck Pustz, Associate Vice President for Information Technology Services

Tracy Sullivan, Assistant Vice President of Procurement and Business Services

Brian Tse, IT Technical Associate

J. Christopher Tweddle, Faculty, CAS, Faculty Senate Representative

Fred Yantes, Budget Analyst III, Office of Budget and Financial Planning

Jun Zhao, Dean, College of Business

Sandra Zurawski, Director of Budget and Financial Planning

The meeting was live streamed.

Public Comment

There were no public comments.

Approval of Meeting Agenda

Chair Sebastian asked for a motion to approve the agenda for the September 29, 2021, Budget and Finance Committee meeting. Trustee Brudnak motioned. Trustee Brookins seconded. The motion was approved via a unanimous roll call vote.

Approval of Minutes

Chair Sebastian asked for a motion to approve the minutes of the April 27, 2021 Budget and Finance Committee meetings. Trustee Brookins motioned. Trustee Brudnak seconded. The minutes were approved via a unanimous roll call vote.

Information Items

Chair Sebastian asked Sandra Zurawski, Director of Budget and Financial Planning, to present the Budget to Actual Report for the period of July 1, 2020 through June 30, 2021. Ms. Zurawski presented the report included in the Board Book.

Chair Sebastian asked Tracy Sullivan, Assistant Vice President of Procurement and Business Services, to present the Report on Purchases of \$50,000 to \$99,999. Ms. Sullivan presented the report included in the Board Book.

Chair Sebastian asked Paul Bylaska, Vice President of Administration and Finance, to provide an Update on the Refinancing of Debt Service. Dr. Bylaska presented the report included in the Board Book.

Chair Sebastian asked Paul Bylaska, Vice President of Administration and Finance, and Villalyn Baluga, Associate Vice President for Finance, to present the Audit Update. Dr. Bylaska and Mr. Pustz presented. A discussion ensued.

Action Items

Chair Sebastian requested a motion for Consideration and Possible Recommendation to the Full Board the FY22 Operating Budget. Trustee Cevallos-Candau motioned. Trustee Brookins seconded. Sandra Zurawski, Director of Budget and Financial Planning, presented the resolution. A discussion ensued. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion for Consideration and Possible Recommendation to the Full Board the FY23 Operating Budget Recommendation to IBHE. Trustee Brookins motioned. Trustee Brudnak seconded. Sandra Zurawski, Director of Budget and Financial Planning, presented the resolution. A discussion ensued. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion for Consideration and Possible Recommendation to the Full Board the FY23 Capital Budget Recommendation to IBHE. Trustee Brudnak motioned. Trustee Brookins seconded. Sandra Zurawski, Director of Budget and Financial Planning, presented the resolution. A discussion ensued. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion for Consideration and Possible Recommendation to the Full Board the Approval of the Sprinkler Project Budget and Associated Contracts. Trustee Cevallos-Candau motioned. Trustee Brudnak seconded. John Potempa Associate Vice President, Facilities Development and Management, and Tracy Sullivan, Assistant Vice President of Procurement and Business Services, presented the resolution. The motion passed with three yes roll call votes. Trustee Cevallos-Candau abstained.

Chair Sebastian requested a motion for Consideration and Possible recommendation to the Full Board the License Template for the Supply Chain Incubator Center and Business Incubator (SCICBI). Trustee Brookins motioned. Trustee Cevallos-Candau seconded. Dr. Jun Zhao, Dean of the College of Business, presented the resolution. A discussion ensued. The motion passed unanimously on a roll call vote.

There being no old or new business, the meeting adjourned at 9:52am with a motion from Trustee Brookins and a second from Trustee Brudnak. The motion passed unanimously on a voice vote.

Respectfully submitted,
Penny Perdue
Recording Secretary